

**SEDAVEN PRIMARY MASTER PLANS FOR 1st QTR 2013 (PRELIMINARY)**

	<b>Spiritual Master Plan</b>		<b>Academic Master Plan</b>		<b>Learner Activities Master Plan</b>	
Week 1 7-13 Jan	<b>Chapel: Principal</b> Fri Eve Spiritual Program Sabbath Activities	7 Jan	Teachers Report for Duty Registration Classes Commence	4 Jan 8 Jan 9 Jan	Sat Evening Recreation Sun Work & Study Prg	
Week 2 14-20 Jan	<b>Chapel: Dr Coetser</b>  <b>Out Weekend</b>	14 Jan	Staff Meeting: Review Health & Safety Plan & Certificate <b>PTA/ Letter to parents (Assessment)</b>	16 Jan 17 Jan 20 Jan	<b>Out Weekend</b>	19-20J
Week 3 21-26 Jan	Chapel & Pastor's Corner	21 Jan	Teachers' Files submitted. Classroom visitation starts	22 Jan 22 Jan	Sat Evening Recreation Sun Work & Study Prg	25 Jan
Week 4 28 Jan -3 Feb	Chapel & Pastor's Corner  <b>Out Weekend</b>	28 Jan	Checking of Teachers' Files Phase Meeting	28 Jan 30 Jan	Leadership Camp ? <b>Inter House Athletics Day</b> <b>Out Weekend</b>	28 Jan 1 Feb 1 Feb
Week 5 4 - 9 Feb	Chapel & Pastor's Corner	4 Feb	<b>EDUCATIONAL OUTING (FOUNDATION PHASE)</b>		Sat Evening Recreation Sun Work & Study Prg	9 Feb 10 Feb
Week 6 11-17 Feb	Chapel & Pastor's Corner  <b>Out Weekend</b>	11 Feb	Phase Meeting	13Feb	<b>Gala Fun Day</b> <b>Out Weekend begins</b>	15 Feb 15 Feb
Week 7 18-23 Feb	Chapel & Pastor's Corner	18 Feb	<b>Staff Meeting</b>	20Feb	Sat Evening Recreation Sun Work & Study Prg	
Week 8 25 Feb-3 Mar	Chapel & Pastor's Corner  <b>Out Weekend</b>	25 Feb	<b>Tests submitted for moderation</b> Phase Meeting	25Feb 27Feb	<b>Out Weekend</b>	1 Mar
Week 9 4-10 Mar	<b>Week of Prayer?</b>	<b>4-10 Mar</b>	<b>Test Week</b> <b>Staff Meeting</b> <b>School Board Meeting</b>	6 Mar 7 Mar	<b>Inter School Athletics</b> <b>HOSTED BY PRESDA</b> Sat Evening Recreation	6 Mar
Week 10 11-17 Mar	Chapel & Pastor's Corner  <b>Out Weekend</b>	11 Mar	Phase Meeting Senior Phase exchange marks	13Mar 15Mar		
Week 11 18-24 Mar	Chapel & Pastor's Corner	18Mar	<b>Marks submitted to office</b> <b>School Closes</b> Vacate Classrooms for Camp/M	18Mar 20Mar 21Mar		

**SEDAVEN PRIMARY/HIGH SCHOOL MASTER PLANS FOR 2nd QTR 2013 (PRELIMINARY)**

	<b>Spiritual Master Plan</b>	<b>Academic Master Plan</b>	<b>Learner Activities Master Plan</b>
Week 1 8 - 14 April	Chapel & Pastor's Corner	<b>PTA/ Letter to parents (Assessment)</b> <b>Staff Meeting</b>	7 Apr 9 Apr 10 Apr
Week 2 15-21 Apr	Chapel & Pastor's Corner	<b>Phase 2<sup>nd</sup> term Moderation Files</b>	15 Apr 19 April <b>Out Weekend</b> 19 Apr
Week 3 22-28 Apr	Chapel & Pastor's Corner	<b>Staff Meeting</b>  <b>Freedom Day</b>	24 Apr  27 Apr <b>Adventure Mountain Run</b> 26 Apr
Week 4 29 Apr - 5 May	Chapel & Pastor's Corner	<b>School Photo's</b>  <b>Workers Day</b>	30 Apr  1 May <b>Out Weekend</b> 3 May
Week 5 6-12 May	Chapel & Pastor's Corner	<b>Book Control</b> Phase Meeting <b>EDUCATIONAL OUTING (GR 4,5)</b>	3 May 8 May
Week 6 13-19 May	Chapel & Pastor's Corner	<b>Staff Meeting</b> <b>Sedaven closes @ 10:30</b>	15 May 16 May <b>Inter House Ball Games</b> <b>Out Weekend</b> 17 May
Week 7 20-26 May	Chapel & Pastor's Corner	Study Methods Phase Meeting	20 May 22 May
Week 8 27 - 2 Jun	<b>Week of Prayer</b>	<b>Exams &amp; Memos submitted</b> <b>Staff Meeting</b> <b>School Board</b>	27 May 29 May 30 May <b>Out Weekend</b> 31 May
Week 9 3 -16 Jun Long W/End	Chapel & Pastor's Corner	<b>Exams Start</b> Phase Meeting	3 Jun 5 Jun
Week 10 17-21 Jun	Chapel & Pastor's Corner	<b>Public Holiday</b> <b>Submit Marks</b> <b>School Closes</b>	17 Jun 19 Jun 21 Jun
Week 11			

**SEDAVEN PRIMARY MASTER PLANS FOR 3rd QTR 2013 (PRELIMINARY)**

	<b>Spiritual Master Plan</b>		<b>Academic Master Plan</b>		<b>Learner Activities Master Plan</b>	
Week 1 15-21 Jul	Chapel & Pastor's Corner		<b>PTA/ Letter to parents (Assessment)</b> School Opens Phase Meeting	14 Jul 15 Jul 17 Jul		
Week 2 22-28 Jul	Chapel & Pastor's Corner		<b>Staff Meeting</b>	24 Jul 26 Jul	<b>Inter House Base Ball</b> <b>Out Weekend</b>	26 Jul 26 Jul
Week 3 29 J -4 Aug	Chapel & Pastor's Corner <b>Week of Prayer??</b>		Phase Meeting: Review all Policies	31 Jul		
Week 4 5-11 Aug	Chapel & Pastor's Corner		ANA Preparation <b>Staff Meeting</b> <b>Woman's Day</b>	5 Aug 7 Aug 9 Aug	<b>Out Weekend</b>	8 Aug
Week 5 12-18 Aug	Chapel & Pastor's Corner		Phase Meeting <b>School Board</b>	14 Aug 15 Aug		
Week 6 19-25 Aug	Chapel & Pastor's Corner		<b>EDUCATIONAL OUTING (GR 6,7)</b> <b>Staff Meeting</b>	21 Aug	<b>Out Weekend</b>	23 Aug
Week 7 26-1 Sep	Chapel & Pastor's Corner <b>HOSPITAL VISITATION</b>	30 Aug	Phase Meeting	28 Aug		
Week 8 2 – 8 Sep	Chapel & Pastor's Corner		Submit Tests for Moderation <b>Staff Meeting</b>	2 Sep 4 Sep		
Week 9 9-15 Sep	Chapel & Pastor's Corner		<b>Formal Test Week</b> Phase Meeting	9 Sep 11 Sep		
Week 10 16-20 Sep	Chapel & Pastor's Corner		Exchange Marks <b>Staff Meeting – Submit marks</b> <b>Sedaven Closes</b>	16 Sep 17 Sep 18 Sep 20 Sep		

**SEDAVEN PRIMAR SCHOOL MASTER PLANS FOR 4th QTR 2013 (PRELIMINARY)**

	<b>Spiritual Master Plan</b>		<b>Academic Master Plan</b>		<b>Learner Activities Master Plan</b>	
Week 1 1-6 Oct	Chapel & Pastor's Corner		PTA/School Opens Gauteng Opens Staff Meeting – Start Prize giving	30 Sep 1 Oct 2 Oct	Spring Day Witnessing Prg	4 Oct
Week 2 7-13 Oct	Chapel & Pastor's Corner		Staff Meeting –	9 Oct 11 Oct	Out Week-end	11 Oct
Week 3 14-20 Oct	Chapel & Pastor's Corner		Phase Meeting	16 Oct		
Week 4 21-27 Oct	Chapel & Pastor's Corner		Start Gr-R Readiness Assessment Staff Meeting	21 Oct 23 Oct	"Boeresport" Fun Day Out Weekend	25 Oct 25 Oct
Week 5 28 O-3 Nov	Chapel & Pastor's Corner		Phase Meeting	30 Oct		
Week 6 4-10 Nov	Chapel & Pastor's Corner		Staff Meeting	6 Nov	Out Weekend	8 Nov
Week 7 11-17 Nov	Chapel & Pastor's Corner		GR 7 SPECIAL OUTING? Gr 7 Dedication Service Phase Meeting	13 Nov 15 Nov		
Week 8 18-24 Nov	Chapel & Pastor's Corner				Out Weekend	22 Nov
Week 9 25-1 Dec	Chapel & Pastor's Corner		Prize giving Prize Giving Submit Marks	27 Nov 28 Nov 29 Nov		
Week 10 2-6 Dec	Chapel & Pastor's Corner		School Closes Complete profiles Teachers Leave	4 Dec 5 Dec 6 Dec		